

AMCHAM
KENYA

**AmCham
access**

**MARKET ADVISORY &
SUPPORT SERVICES**

SET-UP ADMINISTRATION

Get empowered to legitimately conduct business in the new market through with our set-up administration service, providing knowledge of and facilitating compliance with country specific statutory requirements and regulations.

Enjoy a seamless transition saving on administrative activities, time implications and harsh penalties that may be faced as a result of non-compliance.

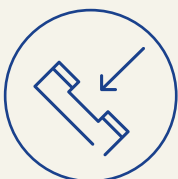
WHAT YOU GET

We offer coordination and liaison with third party service providers on:

- ① **Company Registration and Licensing** - Support in identifying country specific business registration requirements and facilitating the process on your behalf.
- ② **Tax, Legal and Statutory Compliance** - Knowledge of country specific statutory requirements, including local tax and legal frameworks that apply to your type of business and facilitation services to help you acquire and maintain compliance.
- ③ **Finance and Accounting** - Support for country-specific financial and accounting compliance management.
- ④ **Office Acquisition and Lease Management** - Support in identification of ideal office spaces and negotiation of lease terms.
- ⑤ **Talent Sourcing** - Provision of best-practice HR consultation to help you successfully identify and acquire qualified talent and make informed, compliant decisions regarding specific country labor laws, employee relations, policies. It also supports building intercultural competence and global teams.
- ⑥ **Immigration Logistics** - In depth immigration knowledge and expertise related to specific industries in understanding the specific country regulations and dealing with government procedures. The service covers advice on obtaining and processing of immigration documents such as work permits, temporary residence for foreign staff and tracking immigration status of personnel.
- ⑦ **Relocation Services** - A tailored service that equips foreigners with local knowledge and information to ensure a seamless transition and better adjustment and integration into a new community. It includes guidance on personal matters for foreign staff such as setting up a bank account, moving home and property acquisition, identification and registration for schools and other local services and amenities.

HOW YOU BENEFIT

Save on time and resources and improve efficiency while avoiding common pitfalls, ensuring a smooth accelerated market entry transition for your staff and business.



Talk To Us:

For more information and inquiries email Eva Wathome at:
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